

# Charlotte Staff Council

## Minutes

August 14, 2024



**Meeting Called to Order: 9:05 am**

**Present:** Jessica Waldman, Tracy Beauregard, Audra Esposito, Pam Erickson, Carrie DaSilva, Jen Knight, Latonya Newgbill, Ellie Ivey, Jamie Sheppard, Sally Mesibov, Ilana Rivkovich, Lora Bassett, Jennifer Campbell, Kyle Lansa, Jessica Berrios, Towarren McLean, Chad Smith, Kelly Ortiz, Pearl Brown, Susan Bunton, Karen King, Debra Bunker, Christine Young, Jessica Dudley, Rochelle Holder, Tammie Lyons, Monika, Rachel Powell, Madison Sledge, Mary McLean, Jules Keith-Le, Rebekah Hartberger, Jade Boone, Natasha Wilson, Sophia Timberlake, Katie Russo, Mikala Harvey, LaTonja Miller, Adam Hatem, Macie Little, Amy Epting, Adrienne Bowman, Jill Gosnell, Nikki Kawalec, Cheyenne Holmes

**Welcome:** Jessica Waldman opened the meeting at 9:05 am and welcomed everyone.

### **Committee Reports:**

- Education & Events Committee;
  - Committee has met twice regarding the upcoming Fall Festival and reviewed the survey from last year to determine changes. Cannot finalize some items due to waiting for budget information. Niner University Elementary or First Ward Elementary as suggestions for a charity. Food suggestions: taco bar, soup/salad, potato bar, or pasta bar.. Limit the number of vendors. Will check on the availability of the mammogram bus. Reduce the number of games; possibly karaoke outside, Jenga, toss-a-cross, trivia, craft station, race car derby (have offices compete). Possibly a bake walk, Niner Olympics. Scavenger hunt - 2 weeks instead of 1. Popcorn instead of cotton candy. More water, less diet drinks. Need more tables, and more signage, possibly rearrange space to accommodate more people. Oct. 15, 11am - 2pm at SAC.
- Staff Relations Committee:
  - Nothing to report
- Professional Development Committee:
  - Next PD Committee meeting on Tuesday, August 20th from 10:30am-11:30am (Zoom). If you would like to join us, please email Tracy.

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- Opportunity - Niner Finances campus-wide offerings for Fall 2024. Every month, there will be 1-2 events on various financial wellness topics. These events are open to all UNC Charlotte members (faculty/staff, undergraduate, and graduate students). - from Advisor Institute

### Officer Reports:

- Treasurer - State Fund 11756: beginning Balance \$4000 ending Balance \$3510.78, Discretionary Fund Beginning Balance \$10,000 ending balance \$6,469.83 Overall Budget Total: \$9,980.61
- Communications Officer - 13 Golden Nuggets. Video is going to get put into the Staff Council Drive to make it easier to send it out. Still have to meet with the committee- looking at September. J.B. Royster Scholarship information was submitted to Niner Insider. The meeting Link was submitted to the Niner Insider.
- Secretary - Minutes from the July meeting were previously distributed. Carried DaSilva made a motion to approve, Kelly Ortiz seconded. Motion approved, non opposed.
- Vice Chair - One submission in April 2024 for speaker request. Information about classes and deciding on career path/development. ASPIRE - no-cost certificate program for employees who want to set goals and put a plan into action for professional development through the intentional use of personal strategic planning. Group learning sessions for three consecutive Fridays from 8:30am-12:00pm. Independent learning component requires approximately 3 hours to complete. For September - Speaker is Krissy Kaylor, HR, Open Enrollment - Open enrollment for the 2025 plan year will take place between September 30 and October 25, 2024.
- Technology Officer - The website, [staffcouncil.charlotte.edu](http://staffcouncil.charlotte.edu), has been updated with current information for the 2024-2025 Academic Year and will continue to be updated regularly. If you have any website suggestions, reach out to me and let me know. Additionally, all of our Area Reps should now have access to the Staff Council shared drive where you will find agendas, minutes, and all other files related to the council.

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Feel free to keep any of your Staff Council related files here as well. If you do not have access please reach out to me.

- Chair - Thanks for Tracy for standing in at convocation to report on Staff Council due to schedule conflict. Upcoming BOT meeting in Sept, will report on this in the meeting following. Big thanks to Audra for securing the Halton Reading Room for our 2024-2025 meetings. Connecting with Faculty Council soon, will report back and will likely be looking for interested members to develop a committee for fac/staff relations

### Staff Assembly:

- State Health Plan transition to Aetna, prescription administrator remains the same CVS/Caremark
  - Krissy will be at September meeting to discuss this further
- HR Update
  - Working to speed up hiring processes
  - Contingent offers will be implemented
- Upcoming golf tournament
  - In addition to the JB Royster Scholarship an endowment has formed
  - Scholarship info came out in newsletter
  - Charlotte 'hole' sponsorship

Holiday schedule - each rep and alternate are to consult with constituents to determine whether most prefer the current holiday arrangement of more days at Christmas or have holidays throughout the year. Need this information by Friday.

**New business** - consider a trial of an ad hoc committee for health and wellness

Adjourn - motion made by Audra Esposito, Lora Bassett seconded. Meeting adjourned at 10:18 am.