



UNC Charlotte Staff Council Minutes

December 9, 2020 – 9:00 am
Via Google Meet

Present: Annette Parks, Celeste Corpening, Kara Killough, Sarah Johnson, Jessica Waldman, Kyle Thomas, Jan Mullman, Julia Stuart, Jacki-Lynn Baynks, Brooke Brown, Virgie Fewell, Latonya Johnson, Jennifer Hicks, Katherine Humphries, Mary McLean, Liz Rosenberger, Pam Erickson, LaTonja Miller, Meredith Klaus, Michael Garrett, Ronnie Bell

Celeste Corpening welcomed everyone to the meeting.

Officer's Report:

*** Celeste Corpening, Chair**

- * Staff Assembly will meet Dec. 15 to discuss HR COVID information.
- * UNC System Equity Task Force - BOG approved recommendations submitted by the Task Force and they were presented to the President.
(<https://www.northcarolina.edu/apps/bog/doc.php?id=64980&code=bog>. Goals are expected to be finalized in January. The Training Subcommittee will review training modules on Dec. 11, 2020.
- * UNC Charlotte Diversity group has been formed - Celeste has been asked to participate. Goals are available here, <https://diversity.uncc.edu/diversity-plan/2020-2021-goals>.
- * IMT meeting - 65% of staff have completed the flu attestation, COVID tests are required if employees are returning to work on Jan. 15, within 72 hours of returning.
- * SoVI will be open in Spring, Crown Commons will not.
- * Housing has received 930 exception requests from students to remain on campus after Thanksgiving, plus 147 RAs.
- * COVID cases are on the rise; up almost 19,000 in NC within one week, Mecklenburg is up 4,000 and hospitalizations are over 11,000 (1400 per day).
- * BOT meeting is scheduled for Dec. 8, 2020
- * Student have requested that Spring Break be March 29 - April 3, 2021
- * A branding initiative for UNC Charlotte will roll out in Fall 2021 with a 75th anniversary theme.
- * Niner National memorial will be finalized in February 2021, with the design announcement target being April 30, 2021.
- * Strategic Planning is to be completed by March 22, 2021, and submit to the Board of Trustees on April 6, 2021. Proposing a 10 year plan with a refresh at year five. There will be three phases; Discover/Analyze (Oct. -Nov), Build/test (Nov. - Feb.), and Vet/evaluate (Feb. - March). The framework will be flexible and the implementation process will be dynamic. Top five responses were; 1. focus on quality undergraduate academic progress, 2. commit to Diversity, Equity and Inclusion, 3. Affordable

- tuition, 4. Developing a strong reputation, and 5. Hire/retain quality faculty. Long term goals include increasing research success, increasing engagement in greater Charlotte area, and improve branding/visibility. Next steps include building initial strategic plan structure, refine the emerging structure, adding metric and responsibilities, and designing public presentation booklet and website.
- * Budget is down \$20M, influenced by enrollment. 80% of monies come from auxiliary services and athletics. With COVID, housing was reduced, ticket sales were lost, parking and dining revenues were reduced.
 - * Tuition and fees - 3% cap on mandatory fees increase or \$93, only for health service fee. No tuition or housing increases. Dining rates will be finalized and approved in Spring.

Le'Aira Hames, Treasurer - Le'Aira was absent due to a family emergency.

Pam Erickson, Secretary:

- * A motion was made by Kara Killough to approve the September Minutes, seconded by Annette Parks.

A

motion was made by Kara Killough to approve the November Minutes, seconded by Annette Parks.

Julia Stuart, Communications Officer:

- * Golden Nugget Awards - five Golden Nuggets were awarded to areas 7,8, and 9 in December.

Committee Reports:

*** Staff Relations , Annette Parks & LaTonja Miller**

- Email template - Annette shared the new template for communication to Areas. The template is entitled "Email Template for Area Representatives" and is on the Staff Council Shared Drive. Liz suggested putting this in the Shared Drive. Julia responded that it would not be editable because it would have to be a PDF. She also reminded that the subject line should be changed before sending it to staff. Julia suggested that each person create a Label in the email to store the link.

*** Education & Events, Latonya Johnson** - nothing to report

New Business:

* Kara Killough reported on the IMT committee meeting. Reminder to use the Labor Day floating holiday. Waiting on new information regarding sick leave for next year. Used leave interchangeably - hoping to continue next year. Decisions will be made by the UNC System. A link was shared for an online course to help with COVID ... <https://www.redcross.org/take-a-class/coronavirus-information/psychological-first-aid-online-course>

Adjournment: A motion was made by Kara Killough to adjourn the meeting, seconded by Annette Parks.